

**MAYOR'S ADVISORY COMMISSION ON CARIBBEAN COMMUNITY AFFAIRS
(MACCCA)**

MACCCA MEETING MINUTES

Tuesday, August 23rd 2016

6:30 – 9:00 PM

Location: Board of Ethics and Government Accountability
Hearing Room, Suite 540 South
One Judiciary Square, 441 4th Street, NW
Washington, DC 2000

1. Meeting called to Order at 6:45 PM
2. Roll call and introduction of Commissioners: Michael Yates, Willair St. Vil, Shurland Oliver, Chris Toussaint, Michael Campbell, Abby Charles and Li Angus were present. Ursula Lauriston, Larissa Bako and Roger Caruth were absent.
3. Loughton Sargeant (Sarge) provided updates for Dr. Clair Nelson, Director of the Institute of Caribbean Studies (ICS) on the \$30K grant to ICS - Jamaican Jerk Festival and workshops:
 - a. \$21K spent on MPD, DPW & Permit fees for the Jerk Festival
 - b. \$3K for indirect costs and \$2K for developing four workshops
 - c. Two workshops were completed and two scheduled for September
 - d. Internship program is TBD due to challenges in recruiting 10 interns.
4. MACCCA requested to see the Memorandum of Agreement between ICS and MOCA on grant to ICS.
5. Discussions entailed on the best way to utilize the remaining FY2016 funds, approximately \$25K. The commission reached consensus on spending the remaining funds on additional workshops for outreach to the Caribbean diaspora, namely:
 - a. Senior Housing workshop
 - b. Business workshop
 - c. Affordable Health Care workshop
 - d. Public Forum on Arts & Creative economy
6. The issue of payment to vendors for Caribbean-American Heritage Month (CAHM) celebration was discussed. Some vendors (photographers) are still awaiting payment.
7. Commissioner Charles provided a list of Caribbean affiliated non-profits organizations in DC that may be used as a vehicle for facilitating these workshops. MACCCA will verify whether these non-profits are bona fide 501C3 organizations with Clean Hand status.
8. Organizers of CARIFESTA DC requested MACCCA's assistance with their Music Festival scheduled for September 5th at Reagan Center, 1300 Pennsylvania Avenue NW, from on 12:00 - 8:00 PM. Requests includes:

- a. Assistance in raising \$5,000 of operating or sponsorship dollars.
 - b. Assistance in promoting the festival to the wider community.
 - c. Assistance in engaging Caribbean Embassies to participate and encourage the Caribbean diaspora to attend.
 - d. Assist with identifying a potential 501C 3 with whom they can work.
 - e. Facilitate communication with the District Government in support of the festival, be it both political and economic.
9. Organizers would provide MACCCA a 10x10 tent, 6ft table and two chairs for \$150. This allows MACCCA to conduct outreach to the Caribbean diaspora.
10. Commissioner St Vil accepted task to reach out to the Office of African Affairs to request that MACCCA partner with them at their forum scheduled for September 28th.
11. Requests that MOCA provides the following to MACCCA:
- a. List of Certified Business Enterprise (CBE) that MACCCA can use at future events.
 - b. Total funds expended and total funds remaining from the \$75 appropriation.
 - c. List of unpaid vendors from CAHM Awards celebration.
 - d. Memorandum of Agreement on grant to ICS
 - e. Funding amount for FY2017
12. Meeting adjourned at 9:00 PM

Next MACCCA meeting is scheduled for Tuesday September 13th

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